

## TERMS OF REFERENCE OF THE RESEARCH COMMITTEE AT THE DEPARTMENT OF ENGLISH, GERMANIC AND ROMANCE STUDIES



### MEMORANDUM

13 JUNE 2022

The Research Committee advises the department management on research-related issues. The main task of the committee is to support the development of motivating and productive research environments.

EMIL HOLMS KANAL 6  
2300 KØBENHAVN S

The Committee's activities are aimed at both the research funded by the basic funds and the externally funded research. Internally, the research committee supports originality and a dynamic development of the department's core disciplines as well as the possibilities for interaction between the department's disciplines.

DIR 45 35 33 00 99

anneby@hum.ku.dk  
www.engerom.ku.dk

### Strategic and policy issues related to research

The Committee deals with the following areas:

- discusses and qualifies the department's research strategy in accordance with the department's goals and action plans as well as the Faculty of Humanities' strategic initiatives.
- deals with proposals from the central level at the University of Copenhagen, from relevant ministries and research foundations as well as other national and international grant providers.
- initiates competence-building activities adapted to strategic research areas, including the organization of seminars and networks.

### Impact and relevance of the research

The committee deals with the following areas:

- works to make the social relevance and impact of research visible.
- contributes to ensuring the research base of teaching.
- contributes to exploring, seeking out and facilitating opportunities for research collaborations with external actors.

### **Research funding**

The committee deals with the following areas:

- quality assures internal feedback processes on applications for external funds and participates in any selection processes.
- organizes and/or conducts reviews in connection with research applications.
- Provides sparring and feedback on applications, e.g. in connection with genre and writing processes.

### **Research collaboration internally and externally**

The committee deals with the following areas:

- evaluates and discusses the research organization at the department
- evaluates and discusses the research organization of both individual and collective research efforts.
- acts as a link between the department's research environments and the research programme, including qualifying recruitment criteria for Engerom's free PhD fellowships.
- ensures collaboration, dialogue and dissemination of research activities across researchers and research groups.

### **Establishment and composition of the Committee**

The Committee on Research consists of the Deputy Head of Department for Research (VILF), PhD Coordinator and 3-5 VIP appointed by the Head of Department.

The VIP representatives are appointed for two-year terms and may be reappointed. Upon appointment, the Head of Department must ensure academic research breadth in the composition of the committee.

The Deputy Head of Department for Research is the Chairperson of the Research Committee and responsible for organising the work of the Committee.

The Research Committee may convene other relevant staff or internal and external stakeholders to qualify and advise the issues under discussion.

The terms of reference and the composition of the committee shall be evaluated and adjusted as necessary.

### **Working method of the Committee**

The Committee meets at least twice during the semester.

The chairman of the committee prepares the agenda in collaboration with the research support staff.

FU regularly keeps the department informed about its activities through information at department meetings, in the newsletter and minutes of all meetings at KUnet.

Approved by the Research Committee on 7.1 2022

Approved by the Head of Department on 6.1. 2022